



Live Life, Love Learning, Guided by God



St Mary's C of E Primary School

Attendance Monitoring Process for Persistent Absence

Attendance falls below 90%

Parent receives Letter 1 from school advising of Persistent Absenteeism.
3 week monitoring period begins.

Attendance improves

Child's educational chances increase and this has a positive impact on their wellbeing.

Attendance does not improve

Letter 2 is sent to parent by Deputy Head Teacher advising that there has been no improvement.

3 week monitoring period begins

Attendance improves

Child's educational chances increase and this has a positive impact on their wellbeing.

Attendance does not improve

Letter 3 is sent inviting parents to meet Head Teacher.

If no improvement a referral will be made to The Education Welfare Officer (EWO) Parent or carer is at risk of court action.