

St Mary's C of E Primary School

Applying for a Reception Class place

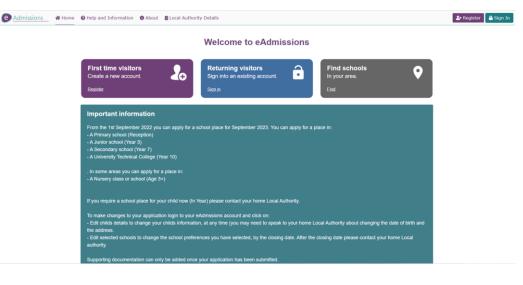
September 2023



How to apply



- Children born between 1 September 2018 and 31 August 2019 are due to start reception class at primary school in September 2023.
- Use the eAdmissions
 website from 1 September
 to apply online for your
 child's primary school
 place.



How to apply



- You need to apply through your own council and can name up to six schools in your application including academy or free schools and schools in other council areas.
- Complete a separate application for each child if you are applying for twins or triplets.
- Make sure you have completed any Supplementary Information Forms
- Submit your application by 15th January 2023

Naming your preferred schools



Collect Information about the schools

- Read the 'Kingston's infant, junior, primary and secondary schools' brochure available on the Kingston Council website
- Look at the schools' website for their individual information about their schools and the details of their admission criteria.
- Visit schools. We will be holding open mornings on Thursday 13th and Tuesday 18th October 2022.

Naming your preferred schools



Look at the admissions criteria

- 1. Looked after and previously looked after children
- 2. Siblings
- 3. Children whose parent(s) are regular worshippers at St Mary the Virgin, Chessington
- 4. Children whose parents are regular worshippers at another Christian church which is part of Churches Together in Chessington and Hook
- 5. Exceptional circumstances
- 6. All other applicants whose parents want them to attend the Church of England school

Naming your preferred schools



Order of preference

• The order of preference in which you list your schools is confidential. Schools are not told the preference order in which you have listed them.

The following example illustrates the importance of the order of preference.

PREFERENCE	SCHOOL	QUALIFY FOR A PLACE?	ОИТСОМЕ	
1st	Fern Hill Primary	No	Waiting list	
2nd	St Agatha's Catholic Primary	Yes	Offered	
3rd	Latchmere School	Yes	Withdrawn	
4th	Grand Avenue Primary	No	Withdrawn	
5th	Tolworth Infant	Yes	Withdrawn	
6th	Alexandra School	Yes	Withdrawn	

Deferred or delayed entry



Deferred entry

Defers the child starting full-time until later in the school year. Children will still begin school during the 2023/24 academic year

Delayed entry

Delays the start date until the following academic year. Children are then educated outside of their normal year group.

In both cases application must still be made by 15th January 2023.

Late applications



- Any application received after 15th January 2023 will be treated as late and will only be considered after all those received on time.
- Once all 'on time' applications have been allocated, late applications will be treated in exactly the same way as all other applications.
- If you move house at any time after the deadline date and before your child starts school, you must inform the School Admissions team.
- If you move into the borough after the closing date please contact
 School Admissions for further information and advice.

Offer day & waiting lists



- You will be sent an email during the evening of 17 April 2023 to tell you the outcome of your application.
- Use the eAdmissions website to tell the borough if you wish to accept or refuse the school place your child has been offered. Submitting your response online guarantees that the school knows your decision. The deadline to do this is 2 May 2023.
- Your child's name will automatically be placed on the waiting list of any Kingston borough school which you have listed as a higher preference in your application than the school you've been offered.
- From Wednesday 16 May 2023, the borough will re-offer any Kingston school places that have become vacant since the original offers were made, in accordance with the individual schools' admissions criteria.

Key dates



Key dates for the admission process for September 2023 entry

2022

Thursday 1 September	Online applications are open via <u>www.eadmissions.org.uk</u>	Tuesday 2 May	Date by which parents must accept or decline their offer
2023		Wednesday 17 May	Further offers will be made from the waiting lists from this date onwards, subject to places becoming available
Sunday 15 January	Closing date for receipt of online and paper applications, including supplementary forms	Friday 19 May	Closing date for submission of appeals to be heard in the main round for schools in Kingston using the Richmond
Thursday 9 February	Final date for applications to be considered as on-time where due to exceptional circumstances they could not be made by 15 January 2023, and for people who moved after 15 January		Independent Appeals Service. This date may vary for academies, voluntary aided and free schools who organise their own appeals
	2023 to evidence habitual residency in the borough	July	Main round of admission appeals are heard
Monday 17 April	All on-time applicants will be sent an email during the evening	September	Start of the autumn term
(National Offer Day)	informing them of the result of their application		

Further information



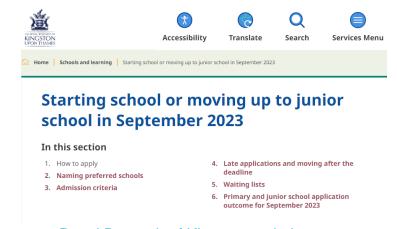
This guide is for admission into Reception in a primary school or Year 3 in a junior school at the start of September 2023

Admission to Kingston's Primary Schools

For 2023 Entry







Royal Borough of Kingston website

(www.kingston.gov)



St Mary's Primary School Website

(www.stmaryschessington.co.uk)

Contact us



Thank you for your interest in our school. Please feel free to contact us if you have any further questions and a member of our team will be happy to help.

Tel: 020 8397 9597

Email: office@stmarys.rbksch.org

We look forward to welcoming you to one of our open morning tours - Thursday 13th and Tuesday 18th October.