



Live life, love learning, guided by God

Welcome to a New Year at St Mary's Primary School.

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Daily drop off and collection times

8:30am: Top gate opens (along alleyway) Please stay with your child(ren) until they are welcomed into their classrooms at 8:45am.

8:45am: Learning begins!

3:15pm: Top gate opens

3:20pm: End of the school day Parents to enter and exit via the top gate (along alleyway)

Nursery

11.45am: End of nursery session. Parents to enter and exit via the nursery gate.



Celebrating birthdays with a book!



We understand that birthdays are an exciting time for children. From September, we ask that children donate a 'birthday book' to their peers instead of a sweet treat. Your child may like to wrap it up before bringing it to school. They can then present it personally to their class and it will be something they can keep and share together.

Class teachers will be unable to give out any sweet treats or toys on your behalf. Thank you for supporting us in our decision to celebrate birthdays at school in this way and to help promote a love of reading at the same time!

P.E days

Nursery: Tuesday (no PE kit needed for nursery)

Reception: Tuesday and Thursday

Year 1: Wednesday and Thursday

Year 2: Tuesday and Thursday

Year 3: Wednesday and Friday

Year 4: Wednesday and Friday

Year 5: Wednesday and Friday

Year 6: Tuesday and Friday

Please remember to bring your child into school in their P.E kits on their designated P.E day.



Arrangements for collecting other pupils



Please note that if you have made personal arrangements with another parent or carer to collect your child(ren) from school, you **must** advise the school office prior to collection. The more notice given the better! We are unable to allow children to leave our care without this permission. If you make any new ongoing arrangements for your child to be collected on a regular basis by someone else, then please put this in writing for the attention of Mrs Lawlor or Mrs Quinn at: slt@stmarys.rbksch.org

Important
DATE!

Rights Respecting UNICEF



We are embarking on a journey towards becoming a UNICEF Rights Respecting School. This will be interlinked with and underpin our whole school ethos and positive behaviour management system. Over the coming weeks, we will begin to share information with you about our journey and the steps we are taking as a school community towards the first award of Bronze; Rights Aware. If you are interested in finding out more before then, please have a look at the website [here](#).

Dates for your diary

A meeting with the PTA at the end of last term revealed lots of exciting things planned for our school community. We will be finalising these dates and other school events in the first two weeks of term time. Please look out for these dates on the school newsletter coming up in week commencing 6th September!

Medical conditions



If your child has a medical condition, please ensure that you bring any prescribed medication to the school office team on the first day of term at drop off. We will be contacting all parents and carers of those with medical needs to ensure our records are up to date for the new academic year.

Safety on site

Please remember that all bikes and scooters should be pushed onto school grounds when arriving and leaving. There are metal stands by the KS1 ship climbing frame where you can leave your child's scooter or bike for the duration of the day. Please note that these items are left at your own discretion.



Term dates 2021-2022

You can find our term and INSET dates [here](#) on our website:



Concerns and Complaints procedures

There may be a time that you feel dissatisfied as a stakeholder of our school community. We want to ensure that we deal with your concern in an effective, supportive and timely manner. In the first instance, we ask that you always speak to the class teacher if you are concerned about something. They will then be able to help or point you in the right direction to a member of the Senior Leadership Team. There is a difference between raising a concern and making a complaint. It is recognised that taking informal concerns seriously at an early stage will reduce the number that develop into formal complaints. You can find our complaints policy [here](#).



School lunches

All parents and carers should have received an email with information on how log in to order school lunches. If you are experiencing any problems with accessing this, please do contact our school admin team in the office or email office@stmarys.rbksch.org

If your child has a packed lunch, please ensure that healthy choices are included. For ideas on healthy lunch box ideas follow this [link](#).

Allergy notice: Please also remember that we are a nut free school.

Uniform

Our expectation is that all pupils will wear the correct St Mary's School uniform.

If you find that you are missing or unable to replace an item of school uniform due to financial restrictions, please speak to your child's class teacher or a member of the Senior Leadership Team to see how we can help.

[Click here to find information about our school uniform.](#)

Safeguarding at St Mary's

Safeguarding is the action that is taken to promote the welfare of children and protect them from harm.

Safeguarding means:

- protecting children from [abuse](#) and maltreatment
- preventing harm to children's health or development
- ensuring children grow up with the provision of safe and effective care
- taking action to enable all children and young people to have the best outcomes.



If you are concerned about a pupil at our school, please speak to a member of the safeguarding team. Our designated safeguarding lead is **Mrs Clare Quinn**. Other members of our Safeguarding team are:

Emmeline Lawlor - Headteacher

Carol Johnson - SENDCo

Hannah Sullivan - Nursery Support Assistant

The Governor responsible for safeguarding is
Mrs Sara Carlton.

The telephone number for Kingston's Single Point of Access for safeguarding concerns is
020 8547 5008.



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COVID19 Update

The following guidance has been paraphrased from the GOV.UK website

As you are aware from our most recent update at the end of the last academic year, government guidelines for the management of COVID19 in schools have changed. Here are some of the main points from the guidance which was updated on the 17th August 2021:

- We are no longer required to keep pupils in consistent groups or 'bubbles'.
- Whole school assemblies can resume.
- There is no requirement to make alternative arrangements to avoid mixing at lunchtimes.
- Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.
- Face coverings are no longer advised for staff and visitors either in classrooms or in communal areas. The only exception to this would be if cases in school were rising and a director of public health advised this to be necessary.
- Contingency plans (sometimes called outbreak management plans) should cover the possibility that in some local areas it may become necessary to reintroduce 'bubbles' for a temporary period, to reduce mixing between groups.
- Continue to ensure good hygiene for all. In addition to this make sure that cleaning regimes are maintained and that spaces are well ventilated.
- School attendance is mandatory for all pupils of compulsory school age and it is a priority to ensure that as many children as possible regularly attend school. (Unless they are required to self-isolate as per government advice)

We will be sharing our Outbreak Management and Remote Learning plan with you in due course.

School still need to be informed if a pupil has tested positive or is displaying symptoms.

Regular asymptomatic testing for all adults and secondary school aged children is still encouraged. Test kits will be available from school if required.

What to do when an individual develops COVID-19 symptoms or has a positive test:

Pupils, staff and other adults should follow public health advice on [when to self-isolate and what to do](#).

If you would like to read the document in its entirety, you can find it [here](#).

Feedback

If you have time, your feedback on our newsletter will be greatly appreciated. You can do so by clicking here:

[LEAVE FEEDBACK HERE](#)

