



Guidelines for live online lessons 2021

Below are the guidelines for the live online lessons that will take place while your child's class is being asked to isolate or move to remote learning. Details of when live online learning sessions are due to take place will be sent out in advance of the session. The live online lessons will be carried out using 'Google Meet' and will take place as whole class sessions. They will be used to model, discuss and support specific tasks that have been set. Please note that these sessions are 'teaching' sessions. They are not a time for parents to talk with the teacher or to address concerns or questions about learning. This should be done using the class email address

Pupil conduct

Pupils and parents will be provided with a copy of the Pupil Remote Learning Policy (also available on the website) and are expected to adhere to the measures outlined within it. This includes informing the school if their child is unable to complete work or to attend a live lesson during any of the remote learning days, in line with the school's attendance policy.

Pupils must join the live online lessons dressed appropriately and ready to learn, with pen, pencil and paper available to use during the session.

Pupils will be reminded that they should take part in live online lessons in an appropriate setting, e.g. a quiet space with a neutral background.

Pupils will be reminded not to record live online lessons on their devices.

Pupils will be reminded not to speak during live online lessons, unless they are prompted to do so or have a question about the lesson (which they can indicate by raising their hand). They will be asked to put their microphone on mute unless asked to switch it back on by the teacher leading the lesson.

Pupils will be reminded to keep their cameras turned on unless otherwise directed by the teacher

Pupils will be reminded to adhere to the school's behaviour expectations at all times during live online lessons, as they would during a normal school day.

Please note that all live online learning sessions will be recorded for the benefit of children who were unable to attend the live session.

A brief guide to using Google Classroom can be found [here](#)